



- Ability to interpret large amounts of data.
- Excellent knowledge of statistical packages such as SPSS, SAS, or similar databases.
- Excellent working knowledge of MS Office.
- Excellent knowledge of search engines, web analytics, and business research tools acumen.
- Adequate knowledge of data collection methods (polls, focus groups, surveys etc.).
- Working knowledge of data warehousing, modeling, and mining.
- Exceptional written, oral, and presentation communication abilities.

**TOOLS AND EQUIPMENT:**

Calculator

Computer

Multi-Line Phone with Intercom

Printer, Copier, Scanner, Fax Machine-Multifunction or stand alone

**WORKING CONDITIONS:**

Office environment, occasional exposure to outside weather conditions.

**PHYSICAL REQUIREMENTS:**

Speaking, hearing, seeing, prolonged periods of sitting including extended time viewing a computer screen, reading, writing, and keyboarding. Intermittent physical activity including standing, walking, reaching, bending, and light lifting.

Last revised: 10/26/2017