

Orenco Systems, Inc.

Job Description

Job Title: Production Maint. Tech II **Job Code:**
Salary Grade: 21
Department: Equipment Maintenance **FLSA Status:** Non-exempt

GENERAL POSITION SUMMARY:

This is an intermediate level position that exists to maintain, repair, and fabricate parts for all production shops as well as Melrose, Winchester, and Glide facilities.

RESPONSIBILITIES:

Essential Functions:

- Maintenance
 - Troubleshoots equipment center failure and repairs faulty equipment.
 - Uses preventative maintenance database to list and schedule routine daily equipment inspections and worn part replacement or rebuilding needs.
 - Gathers and enters equipment failure data to the PM database.
 - Reports an accurate consumption of replacement parts to the repair parts management system.
 - Coordinates with Production to schedule equipment center downtime and performs equipment center maintenance.
 - Follows ALL Lockout/Tagout safety procedures.
- Communication
 - Checks with and listens to machine center operators on a daily basis for feedback on machine center performance.
- Team Work:
 - Keeps work area clean and free of safety hazards.
 - Attends and participates in team meetings.
 - Performs other duties as assigned.
 - Regular attendance is an essential function of this job.
- Non-Essential
 - May be part of a mechanical/construction team on the construction, installation, or repairs to machinery and structures, working with other trades such as mechanics, carpenters, electricians, etc.

EDUCATION:

No minimum requirement.

KNOWLEDGE/SKILLS/EXPERIENCE:

- At least six months experience as a Tech I.
- Has a complete understanding of the safe operation of all machine centers in the complex or equivalent machine center knowledge.
- Is competent with air and hydraulic cylinders, valves of all types, electric and air actuated pumps, lifts, bearings, seals and gaskets.
- Must have adequate reading and writing ability to perform the job duties well.

- Skill with cutting, welding, and fabricating metals desired, but not required. (must have aptitude to learn this skill)
- Basic understanding of electrical components desired but not required. (must have aptitude to learn this)
- Basic ability to use a personal computer.
- Must be lock-out/tag-out trained.
- Must be fork lift certified.
- Ability to be flexible and change priorities with little notice.
- Ability to follow instructions and work independently.
- Must possess a valid driver's license, have a satisfactory driving record, and be insurable on company policy.

TOOLS AND EQUIPMENT:

Bench Grinder	Chop Saw	Drill Press
Fork Lift	Grinders/Sanders	Hand Truck
Pallet Jack	Pipe Benders	Pipe Cutters
Pipe Threading Machine	Pneumatic Wrenches	Powered Hand Tools
Punch Press	Wire Welders	

Miscellaneous hand tools such as: tape measure, vernier calipers, micrometers, hammer/mallets, wrenches, screwdrivers, levels, sand blaster, reamer, razor knife, etc.

Oxy/Acetone Cutting/Welding Equipment

WORKING CONDITIONS:

Indoor production environment involving some exposure to chemicals, styrene, paints and solvent fumes which are generated during chemical distribution and curing processes. Exposure levels are below standard limits. Respirators are available for use with proper medical certification and training. Some exposure to glare from welding and cutting torch which requires the wearing of personal protective equipment such as gloves, safety glasses, face shields, etc.

PHYSICAL REQUIREMENTS:

Bending, stooping, long periods of standing, twisting, lifting (up to 100 lbs.), pulling, pushing, reaching, extensive use of hands, speaking, seeing, hearing, writing, and keyboarding.

Last revised: 1/16/2013